

UCC-LEMA Meeting Form

(Tool to be used when gathering information from LEMA)



A Situation

A.1	Date of meeting [DD-MMM]	
A.2	Time of meeting [hh:mm]	
A.3	Overview of situation in affected areas	
A.4	Infrastructure status	
A.5	Safety issues	
A.6	Security issues	

B Local response organisation

B.1	Organisations	
B.2	Capacity	
B.3	Coordination mechanisms	
B.4	USAR integration to local response	

C Operations in progress

C.1	Known worksites	
C.2	Sectorisation	
C.3	On-going rescue locations	
C.4	Need for assistance	
C.5	Type of assistance required	

D Operational requirements

D.1	Number of Heavy/Medium/Light teams	
D.2	Debris removing equipment	
D.3	Lumber, gases, fuel	

E Locations

E.1	RDC location and status of operations	
E.2	BoO location and status of operations	
E.3	UCC location and status of operations	

F Medical issues

F.1	Victim handover procedures (live/dead)	
F.2	Local emergency medical capacity	
F.3	Veterinarians	
F.4	Permission for USAR medical staff	

G Communications

G.1	DATUM to be used (normally WGS84)	
G.2	Radio frequencies/channels to be used	
G.3	Cellular network availability	
G.4	Satellite communication	
G.5	Other communication options	
G.6	Use of drones	
G.7	LEMA contact details	
G.8	Reporting schedule	

H Other Information

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