



INSARAG Guidelines 2026

Appendix 5.4: USAR Team Fact Sheet

**Endorsed and approved by the INSARAG Steering
Group on 10 March 2026**

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Abbreviations

BoO	Base of Operations
ERS	Emergency Response Section
EMT	Emergency Medical Team
GDACS	Global Disaster Awareness and Coordination System
GRG	Guidelines Review Group
HNPW	Humanitarian Networks and Partnerships Week
HNS	Host Nation Support
IEC	INSARAG External Classification
IER	INSARAG External Reclassification
IMTST	Information Management Technical Support Team
IRNAP	INSARAG-Recognised National Accreditation Process
INSARAG	The International Search and Rescue Advisory Group
ISG	INSARAG Steering Group
LEMA	Local Emergency Management Authority
NAP	National Accreditation Process
NGOs	Non-governmental organisations
OCHA	United Nations Office for the Coordination of Humanitarian Affairs
OSOCC	On-Site Operations Coordination Centre
RDC	Reception and Departure Centre
RSB	Response Support Branch
UCC	USAR Coordination Cell
USAR	Urban Search and Rescue
UN	United Nations
UNDAC	United Nations Disaster Assessment and Coordination
VOSOCC	Virtual On-Site Operations Coordination Centre

1 Team Fact Sheet

1. TEAM FACT SHEET											
Form date: 03.03.2025											
Teams fill in. Upload on VO and ICMS. Give to RDC/UCC on arrival. Update status as needed											
INSARAG Team ID											
Country											
Team name											
Number of persons											
Number of dogs											
USAR team	H		M		L						
Classified	H		M		L		No				
Comments											
Field Contact						Home Country Contact					
Name						Name					
Phone 1						Phone 3					
Phone 2						Phone 4					
Email						Email					
Responding elements											
Technical Search		Yes		No							
Canine Search		Yes		No							
Rescue		Yes		No							
Medical		Yes		No							
	# of people	# with national license									
Hazmat Detection		Yes		No							
Structural Engineers		Yes		No							
	# of people	# with national license									
RDC/UCC Personnel		Yes		No		# of people					
RDC equipment kits		Yes		No		How many RDC equipment kits?					
UCC equipment kits		Yes		No		How many UCC equipment kits?					
Specific USAR capabilities		e.g., drones									
Expected ARRIVAL - Update team status on VO and ICMS to Registered, after registering with RDC											
Expected Arrival Date DD / MM / YYYY				/				/			
Expected Arrival Time HH : MM				:							
Point of Arrival											
Flight information											
Aircraft Type											

Transport support requested on ARRIVAL (support is not guaranteed)						
Equipment	Weight kgs		Volume cubic meters		Not requested	
Vehicles needed (type and number)						
Base of Operations - Update FACT sheet on VO and ICMS if BoO location changes						
Location (when known)						
GPS (when known)						
Expected DEMOBILIZATION - Update team status on VO and ICMS when demobilizing						
Expected last day of Ops DD / MM / YYYY			/		/	
Expected Departure Date DD / MM / YYYY			/		/	
Expected Departure Time HH : MM			:			
Point of Departure						
Flight information						
Aircraft Type						
Transport support requested for DEMOBILIZATION (support is not guaranteed)						
Equipment	Weight kgs		Volume cubic meters		Not requested	
Vehicles needed (type and number)						