



INSARAG Guidelines 2026

Appendix 5.11: Assignment of Team Form

**Endorsed and approved by the INSARAG Steering
Group on 10 March 2026**

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Abbreviations

ASR	Assessment, Search and Rescue Level
BoO	Base of Operations
ERS	Emergency Response Section
EMT	Emergency Medical Team
GDACS	Global Disaster Awareness and Coordination System
GPS	Global Position System
GRG	Guidelines Review Group
HNPW	Humanitarian Networks and Partnerships Week
HNS	Host Nation Support
IEC	INSARAG External Classification
IER	INSARAG External Reclassification
IMTST	Information Management Technical Support Team
IRNAP	INSARAG-Recognised National Accreditation Process
INSARAG	The International Search and Rescue Advisory Group
ISG	INSARAG Steering Group
LEMA	Local Emergency Management Authority
NAP	National Accreditation Process
NGOs	Non-governmental organisations
OCHA	United Nations Office for the Coordination of Humanitarian Affairs
OSOCC	On-Site Operations Coordination Centre
RDC	Reception and Departure Centre
RSB	Response Support Branch
SCC	Sector Coordination Cell
UCC	USAR Coordination Cell
USAR	Urban Search and Rescue
UN	United Nations
UNDAC	United Nations Disaster Assessment and Coordination
VOSOCC	Virtual On-Site Operations Coordination Centre

1 Assignment of Team Form

2. Assignment of Team (Worksite or Zone)					
Form date: 03.03.2025 					
UCC/SCC fill in. Provide other documents, such as triage forms, maps and information about the site/area					
Assigned worksite					
Worksite ID					
UCC	Only to be filled in when team operates directly under the UCC				
SCC	Mark the name of the sector the worksite is in				
Worksite GPS Coordinates <i>Decimal WG84</i>					
Assigned zone					
Zone ID					
UCC	Only to be filled in when team operates directly under the UCC				
SCC	Mark the name of the sector the zone is in				
Any GPS Coordinates in zone <i>Decimal WG84</i>					
Assigned to, assignment, and date					
Team assigned					
Assignment ASR levels					
Date <i>DD/MM/YYYY</i>		Time <i>HH:MM</i>		:	
Planning information based on the team capacity assigned					
Estimated hours of completion, if possible					
Reporting times from team to UCC/SCC					

Report from field when changes in operations (e.g., victim saved, updates on time of completion)

Notify UCC/SCC immediately if additional resources are needed for live rescues (USAR, heavy equipment, ambulances, etc.)

Other relevant information: